

Operating Engineers' Regional Training Program

16921 Vantage Highway, Ellensburg, WA 98926
Telephone: (509) 968-3203 ~ Fax: (509) 968-4422
Website: www.oetraining.com

Are You Apprentice Ready?

Can you answer "yes" to each guideline?

- 1. Good work ethic**
Shows up every day for work **ON TIME** and school (no excuses). Always has back-up daycare and transportation plans. Works hard at a steady pace.
- 2. Aptitude**
 - Listens and learns on the job and in school
 - Works with others as a team to build the project (whether you like someone or not, you need to be able to work with everyone on the crew)
 - Follows directions of crew leaders regardless of the manner in which they are given (Directions are often given quickly and may sound angry because the immediacy of the job situation demands it. This is not time for sensitive feelings)
- 3. Necessary physical condition**
Some apprenticeships require both physical strength and endurance. Apprentices in the Operators Apprenticeship must be able to work in a physically demanding environment for extended periods of time in all weather conditions. Apprentices can work at heights and in enclosed areas, and doing labor type work. Apprentices need to be **very safety conscious** in all of their work.
- 4. Drug Free** and can pass **drug and/or alcohol tests** that are given randomly to apprentices.
- 5. Valid driver's license** and good driving record. Has **reliable** transportation, preferably owns their own vehicle. (Companies may send you to another job in the middle of the day and you need to be able to get there. The contractor may need you to drive a company vehicle). Also willing to drive to where the work is, which may be some distance and not available on any bus line. Must be willing to drive 80 miles (one-way) for a dispatch.
- 6. Good comprehension** of the English language. This includes both verbal and written comprehension for successful learning on the job and in school.
- 7. Education** required of the trade – high school diploma, GED, or other high school equivalency.
- 8. Stable living situation and a phone.** This means managing personal issues such as credit or relationships so they do not interfere with work or school performance. It also means resolving undependable or childcare issues.
- 9. Meets the minimum requirements of the Operators** - See List on the next page...

You are an excellent Apprentice candidate if you can meet the above guidelines!

Minimum Qualifications for all Applicants:

AGE: Not less than eighteen (18) years.

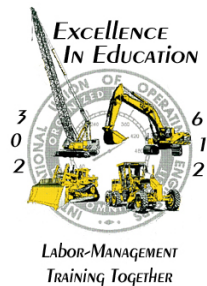
EDUCATION: Applicant must have a high school diploma, G.E.D., or high school equivalency at time of application. If you do not have one of these, you can apply for the Waiver*
*A Waiver for a high school diploma/G.E.D., or state equivalency may be granted for applicants who can provide documentation that they have worked two (2) or more years in the construction industry. The applicant must also meet a minimum score of 80% or better on the math and reading tests administered by the Apprenticeship program in order for the waiver to be granted.

PHYSICAL: The applicant must be physically able to perform the work of the trade. If selected for the Apprenticeship program, you will be required to complete and pass a physical that meets the requirements for a Washington State commercial driver license.

ENGLISH: Applicants must be able to write and speak the English language.

TESTING: All applicants must complete the mathematics and reading tests. Math and reading scores for all applicants are for advisory purposes only, except as noted above when requesting waiver for education requirement.

RESIDENCY: Applicants **must have a valid State Driver license** and dependable transportation to job sites within the geographical area of these Standards.



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Application for Apprenticeship

16921 Vantage Highway, Ellensburg, WA 98926

Telephone: (509) 968-3203 ~ Fax: (509) 968-4422

Website: www.oetraining.com

LOG Number: _____

BASIC INFORMATION

Full Legal Name: _____ Nickname (if any): _____ Suffix: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

SS Number: _____ Date of Birth: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Gender:

Male

Female

Trade Applying For: *(Check Only One)*

CEO (Construction Equipment Operator-Heavy Equipment)

HE (Hoisting Engineers- Cranes)

HDR (Heavy Duty Repair- Mechanic)

Race: *(Check the one that best describes you)*

White/Caucasian

Black/African American

Hispanic/Latino

Asian/Pacific Islander/Native Hawaiian

Native American/Alaska Native

Other: _____

Not Specified

Do you have a valid driver's license? YES NO If No, Please Explain: _____

Do you have dependable transportation? YES NO License Number: _____

Do you have a CDL: YES NO Class: A B Endorsements: _____

MILITARY STATUS

Service Branch: _____ Discharge Date: _____

Military Occupation: _____ Highest Rank: _____

Helmets to Hardats ID: _____

EDUCATION

Highest Education Completed:

High School Diploma

GED

High School Equivalency

College Degree

Trade School

Applying for Waiver*

Year Completed: _____

Degree/Trade: _____

**Waiver: If you do not have any of the other schooling options completed, but have at least 2 years of construction experience, you can apply*

List any other education or training you have completed that is related to the construction industry:

OTHER

Have you operated or maintained heavy equipment in the past 5 years? _____

What construction companies have you worked for in the past? _____

Why would you like to become an Operating Engineer Apprentice?

How did you hear about us?

Family in the industry

Friends in the industry

Word of Mouth

Internet Search or Research

Career Fair

Pre-Apprenticeship: _____

Other: _____

I hereby certify that the foregoing information and attached documents are true and correct to the best of my knowledge. I understand that false statements could result in my dismissal from the program if I am accepted.

Applicant's Legal Signature: _____ Date: _____

*** See the next page with a list of required documents that must be submitted along with this application before the deadline: **November 16, 2018****

REQUIRED DOCUMENTS

**Please use a paperclip or binder clip to attach all documents together – no binders, folders, or staples*

- 2-Page Apprenticeship Application
- Resume: - Include your previous work history (employers, length of employment, job responsibilities, certifications received, etc.). Add any other information you feel would be beneficial. (NOTE: Be specific on equipment maintenance background and equipment operation and include type of work, number of months/hours, etc.)
- Copy of Diploma(s) - High School, College, Vocational, GED, etc.
- Letters of Recommendation: A minimum of one and no more than three (preferably from previous employers or former and current Operating Engineer members). (NOTE: Preferably letters stating why you would make a good Apprentice and Operating Engineer).
- Copy of valid Driver's License
- Copy of Social Security Card
- Copy of Birth Certificate
- Veterans: Include military records (DD214), if applicable
- Include any additional material you feel is important and relevant to the trades

You may submit your application and documents electronically or mail them to the following address:

Operating Engineers Training Center
16921 Vantage Highway
Ellensburg, WA 98926

Email: jatc@oetraining.com
Fax: (509) 968-4422

Once received, the Training Office will mail you a postcard indicating your application is complete or if it's missing any required documents.

All the above items must be turned into the Training Center office by November 16, 2018 to be considered for the 2019 Spring Entry-Level Apprentice Training

The Selection Process

- All qualified applicants that turn in a complete application packet will receive a letter to schedule testing and personal interviews. Letters will be mailed out in mid-December and the interviews will take place in mid-January. The testing consists of multiple-choice, 9th -10th Grade Math and Reading questions and is used as an assessment and will not count towards your score to be accepted into the Apprenticeship.
- Following the interviews, the top candidates will be invited to participate in a Safety and Orientation Week at our training site in Ellensburg, located in Central Washington. This week is an opportunity for the applicants to get to know the basics of the trade and to be evaluated by the training staff. Room and board are provided.
- The top applicants will be invited to attend the required ten additional weeks of training in Ellensburg prior to being indentured as apprentices and dispatched on their first job. Again, room and board are provided. In addition, applicants may be eligible to receive unemployment compensation while at the Training Site. The Training Program does not pay you to attend training. There is no tuition for receiving training in the Apprenticeship Program (only union dues to the Operating Engineers).
- Upon successful completion of the ten-week course, applicants will be placed on the “out of work” list. Since the work outlook is uncertain, the initial job dispatch will depend upon the amount of work available in the construction industry at that time. Applicants selected for dispatches will be required to join the Operating Engineers Union at that time. If you are not dispatched to work, you will have to re-apply for the Apprenticeship to be considered for next year's apprentice class.